

## Budget Management | Accounting Add-on

Budgets are most useful when they are coordinated with and communicated to the people who are making decisions. You want department heads and other selected staff to be able to view and report on their own budgets, drilling down into the details where necessary. You may also want department heads and others to enter their desired budget figures for the following year, to dramatically reduce your effort in collecting and entering detailed budget data. And you want to coordinate and compare all of this with past budgets and data on revenues and expenditures from your general ledger.

### Features

- Department heads and selected staff can independently view and report on their own budgets
- Drill down provides details about how funds were spent
- Provides historical data for comparisons
- Optionally enable staff to enter budget requests for next year
- Limit users to relevant accounts only, while allowing directors and supervisors to access multiple areas
- Easy to run reports are selected and configured by business office staff
- Add **Purchase Requests** to let users enter purchase requests against their departmental budgets
- Add **Dashboard** for Business Office to get graphical analysis and up-to-the-minute reporting

### TRAINING OPTIONS

**Get the greatest productivity out of your tailored solution with training on your own data, wherever and whenever you need it:**

**At your school.** We'll be right there with you after installation, walking you through best practices with minimal disruption to your schedule.

**Online.** Maximum flexibility and spot-training for new hires.

**In our offices.** Dedicated training without distractions in our state-of-the-art training center. Get immediate answers from the experts!